

		FOR OHF USE					

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**2004**  
**STATE OF ILLINOIS**  
**DEPARTMENT OF PUBLIC AID**  
**FINANCIAL AND STATISTICAL REPORT FOR**  
**LONG-TERM CARE FACILITIES**  
**(FISCAL YEAR 2004)**

IMPORTANT NOTICE  
 THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION  
 THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY  
 PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE  
 OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE  
 ANY INFORMATION ON OR BEFORE THE DUE DATE WILL  
 RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM  
 HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

<p><b>I. IDPH Facility ID Number:</b> <u>0027557</u></p> <p><b>Facility Name:</b> <u>Manorcare at Oak Lawn/Kostner</u></p> <p><b>Address:</b> <u>9401 S. Kostner Ave.</u> <u>Oak Lawn</u> <u>60453</u>          Number City Zip Code</p> <p><b>County:</b> <u>Cook</u></p> <p><b>Telephone Number:</b> <u>(708)423-7882</u> <b>Fax #</b> <u>(708)423-7947</u></p> <p><b>IDPA ID Number:</b> <u>520886946018</u></p> <p><b>Date of Initial License for Current Owners:</b> <u>1977</u></p> <p><b>Type of Ownership:</b></p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> VOLUNTARY, NON-PROFIT</td> <td><input checked="" type="checkbox"/> PROPRIETARY</td> <td><input type="checkbox"/> GOVERNMENTAL</td> </tr> <tr> <td><input type="checkbox"/> Charitable Corp.</td> <td><input type="checkbox"/> Individual</td> <td><input type="checkbox"/> State</td> </tr> <tr> <td><input type="checkbox"/> Trust</td> <td><input type="checkbox"/> Partnership</td> <td><input type="checkbox"/> County</td> </tr> <tr> <td><b>IRS Exemption Code</b> _____</td> <td><input checked="" type="checkbox"/> Corporation</td> <td><input type="checkbox"/> Other _____</td> </tr> <tr> <td></td> <td><input type="checkbox"/> "Sub-S" Corp.</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Limited Liability Co.</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Trust</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Other _____</td> <td></td> </tr> </table> <p><b>In the event there are further questions about this report, please contact:</b>  <b>Name:</b> <u>Gary Geise</u> <b>Telephone Number:</b> <u>(419) 252-5731</u></p>	<input type="checkbox"/> VOLUNTARY, NON-PROFIT	<input checked="" type="checkbox"/> PROPRIETARY	<input type="checkbox"/> GOVERNMENTAL	<input type="checkbox"/> Charitable Corp.	<input type="checkbox"/> Individual	<input type="checkbox"/> State	<input type="checkbox"/> Trust	<input type="checkbox"/> Partnership	<input type="checkbox"/> County	<b>IRS Exemption Code</b> _____	<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Other _____		<input type="checkbox"/> "Sub-S" Corp.			<input type="checkbox"/> Limited Liability Co.			<input type="checkbox"/> Trust			<input type="checkbox"/> Other _____		<p><b>II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER</b></p> <p>I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>06/01/03</u> to <u>05/31/04</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.</p> <p>Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.</p> <table style="width: 100%;"> <tr> <td style="width: 20%;"><b>Officer or Administrator of Provider</b></td> <td>(Signed) _____ (Type or Print Name) <u>Barry A. Lazarus</u> (Title) <u>Vice President, Reimbursement</u></td> </tr> <tr> <td><b>Paid Preparer</b></td> <td>(Signed) _____ (Date) _____ (Print Name and Title) _____ (Firm Name &amp; Address) _____ (Telephone) <u>( )</u> Fax # ( )</td> </tr> </table> <p style="text-align: center;"><b>MAIL TO: OFFICE OF HEALTH FINANCE</b>  <b>ILLINOIS DEPARTMENT OF PUBLIC AID</b>  <b>201 S. Grand Avenue East</b>  <b>Springfield, IL 62763-0001</b> Phone # (217) 782-1630</p>	<b>Officer or Administrator of Provider</b>	(Signed) _____ (Type or Print Name) <u>Barry A. Lazarus</u> (Title) <u>Vice President, Reimbursement</u>	<b>Paid Preparer</b>	(Signed) _____ (Date) _____ (Print Name and Title) _____ (Firm Name & Address) _____ (Telephone) <u>( )</u> Fax # ( )
<input type="checkbox"/> VOLUNTARY, NON-PROFIT	<input checked="" type="checkbox"/> PROPRIETARY	<input type="checkbox"/> GOVERNMENTAL																											
<input type="checkbox"/> Charitable Corp.	<input type="checkbox"/> Individual	<input type="checkbox"/> State																											
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<b>IRS Exemption Code</b> _____	<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Other _____																											
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<b>Paid Preparer</b>	(Signed) _____ (Date) _____ (Print Name and Title) _____ (Firm Name & Address) _____ (Telephone) <u>( )</u> Fax # ( )																												

Facility Name & ID Number Manorcare at Oak Lawn/Kostner# 0027557 Report Period Beginning: 06/01/03 Ending: 05/31/04

## III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,  
(must agree with license). Date of change in licensed beds \_\_\_\_\_

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>157</u>	Skilled (SNF)	<u>157</u>	<u>57,462</u>	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>157</u>	TOTALS	<u>157</u>	<u>57,462</u>	7

## B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF	<u>12,750</u>	<u>7,861</u>	<u>26,858</u>	<u>47,469</u>	8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>12,750</u>	<u>7,861</u>	<u>26,858</u>	<u>47,469</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed  
bed days on line 7, column 4.) 82.61%

D. How many bed-hold days during this year were paid by Public Aid?

14 (Do not include bed-hold days in Section B.)E. List all services provided by your facility for non-patients.  
(E.g., day care, "meals on wheels", outpatient therapy)NoneF. Does the facility maintain a daily midnight census? YesG. Do pages 3 & 4 include expenses for services or  
investments not directly related to patient care?YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES ☐ NO ☒

I. On what date did you start providing long term care at this location?

Date started 1977

J. Was the facility purchased or leased after January 1, 1978?

YES ☒ Date 11/01/81 NO ☐

K. Was the facility certified for Medicare during the reporting year?

YES ☒ NO ☐ If YES, enter numberof beds certified 148 and days of care provided 23,343Medicare Intermediary CareFirst of Maryland, Inc.

## IV. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED CASH\* ☐ CASH\* ☐Is your fiscal year identical to your tax year? YES ☐ NO ☒Tax Year: 12/31/04 Fiscal Year: 05/31/04

\* All facilities other than governmental must report on the accrual basis.

## STATE OF ILLINOIS

Page 3

Facility Name &amp; ID Number Manorcare at Oak Lawn/Kostner # 0027557 Report Period Beginning: 06/01/03 Ending: 05/31/04

## V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR OHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	<b>A. General Services</b>										
1	Dietary	275,914	25,760	448	302,122	2,842	304,964		304,964		1
2	Food Purchase		192,958		192,958		192,958	(866)	192,092		2
3	Housekeeping	159,349	19,329	387	179,065		179,065		179,065		3
4	Laundry	47,511	15,461		62,972		62,972		62,972		4
5	Heat and Other Utilities			132,126	132,126	10,357	142,483		142,483		5
6	Maintenance	64,645	10,193	55,338	130,176		130,176		130,176		6
7	Other (specify):* Medical Waste			987	987		987		987		7
8	<b>TOTAL General Services</b>	547,419	263,701	189,286	1,000,406	13,199	1,013,605	(866)	1,012,739		8
	<b>B. Health Care and Programs</b>										
9	Medical Director			24,000	24,000		24,000		24,000		9
10	Nursing and Medical Records	2,654,006	279,789	56,867	2,990,662	61,094	3,051,756		3,051,756		10
10a	Therapy	784,664	7,238	117,595	909,497		909,497		909,497		10a
11	Activities	80,342	4,228	2,110	86,680		86,680		86,680		11
12	Social Services	54,907		40	54,947		54,947		54,947		12
13	Nurse Aide Training										13
14	Program Transportation										14
15	Other (specify):*										15
16	<b>TOTAL Health Care and Programs</b>	3,573,919	291,255	200,612	4,065,786	61,094	4,126,880		4,126,880		16
	<b>C. General Administration</b>										
17	Administrative	129,125		530,689	659,814	(213,518)	446,296		446,296		17
18	Directors Fees										18
19	Professional Services			30,419	30,419	(4,078)	26,341	(26,341)			19
20	Dues, Fees, Subscriptions & Promotions			70,337	70,337		70,337	(28,152)	42,185		20
21	Clerical & General Office Expenses	304,344	45,507	136,884	486,735	4,078	490,813	(85,271)	405,542		21
22	Employee Benefits & Payroll Taxes			764,945	764,945	68,916	833,861		833,861		22
23	Inservice Training & Education			3,651	3,651		3,651		3,651		23
24	Travel and Seminar			4,320	4,320		4,320		4,320		24
25	Other Admin. Staff Transportation										25
26	Insurance-Prop.Liab.Malpractice			191,596	191,596		191,596		191,596		26
27	Other (specify):* Purchase Service Admin.			31	31		31	(31)			27
28	<b>TOTAL General Administration</b>	433,469	45,507	1,732,872	2,211,848	(144,602)	2,067,246	(139,795)	1,927,451		28
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	4,554,807	600,463	2,122,770	7,278,040	(70,309)	7,207,731	(140,661)	7,067,070		29

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

## STATE OF ILLINOIS

Page 4

Facility Name & ID Number      Manorcare at Oak Lawn/Kostner      #0027557      Report Period Beginning:      06/01/03      Ending:      05/31/04

## V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>D. Ownership</b>											
30	Depreciation			326,047	326,047	37,344	363,391		363,391			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			(506)	(506)	32,965	32,459		32,459			32
33	Real Estate Taxes			468,242	468,242		468,242		468,242			33
34	Rent-Facility & Grounds											34
35	Rent-Equipment & Vehicles			50,840	50,840		50,840		50,840			35
36	Other (specify):* <b>G/L Assets</b>											36
37	<b>TOTAL Ownership</b>			844,623	844,623	70,309	914,932		914,932			37
	<b>Ancillary Expense</b>											
	<b>E. Special Cost Centers</b>											
38	Medically Necessary Transportation			15	15		15		15			38
39	Ancillary Service Centers		626,449		626,449		626,449		626,449			39
40	Barber and Beauty Shops			9,029	9,029		9,029		9,029			40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			86,193	86,193		86,193		86,193			42
43	Other (specify):* <b>IV Therapy, Lab, &amp; X-ray</b>		176,336	94,053	270,389		270,389		270,389			43
44	<b>TOTAL Special Cost Centers</b>		802,785	189,290	992,075		992,075		992,075			44
45	<b>GRAND TOTAL COST</b> (sum of lines 29, 37 & 44)	4,554,807	1,403,248	3,156,683	9,114,738		9,114,738	(140,661)	8,974,077			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name & ID Number Manorcare at Oak Lawn/Kostner# 0027557Report Period Beginning: 06/01/03Ending: 05/31/04

## VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 OHF USE ONLY	
1	Day Care	\$	10	\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals	(866)	2		4
5	Telephone, TV & Radio in Resident Rooms	(4,161)	21		5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation		30		9
10	Interest and Other Investment Income		32		10
11	Discounts, Allowances, Rebates & Refunds		21		11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax	(320)	21		13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)	(31)	27		16
17	Non-Care Related Fees				17
18	Fines and Penalties		21		18
19	Entertainment				19
20	Contributions	(431)	21		20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers	(26,341)	19		22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(77,004)	21		24
25	Fund Raising, Advertising and Promotional	(28,152)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	Nurse Aide Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule <u>Vending &amp; Misc. Income</u>	(3,355)	21		29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (140,661)		\$	30

OHF USE ONLY						
48		49	50	51	52	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
	Amortization of Organization &			
33	Pre-Operating Expense			33
	Adjustments for Related Organization			
34	Costs (Schedule VII)			34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B) )	\$ (140,661)		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.		x	\$		38
39						39
40	Gift and Coffee Shops		x			40
41	Barber and Beauty Shops		x			41
42	Laboratory and Radiology		x			42
43	Prescription Drugs		x			43
44	Exceptional Care Program		x			44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

Manorcare at Oak Lawn/Kostner

ID# 0027557

Report Period Beginning: 06/01/03

Ending: 05/31/04

Sch. V Line

NON-ALLOWABLE EXPENSES		Amount	Reference	
1	Vending Income	\$ (1,613)	21	1
2	Misc. Income	(1,742)	21	2
3				3
4				4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(3,355)		49

## STATE OF ILLINOIS

Summary A

Facility Name & ID Number Manorcare at Oak Lawn/Kostner# 0027557

Report Period Beginning:

06/01/03

Ending:

05/31/04**SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I**

	Operating Expenses	PAGES 5 & 5A	PAGE 6	PAGE 6A	PAGE 6B	PAGE 6C	PAGE 6D	PAGE 6E	PAGE 6F	PAGE 6G	PAGE 6H	PAGE 6I	SUMMARY TOTALS (to Sch V, col.7)	
	<b>A. General Services</b>													
1	Dietary	0	0	0	0	0	0	0	0	0	0	0	0	1
2	Food Purchase	(866)	0	0	0	0	0	0	0	0	0	0	(866)	2
3	Housekeeping	0	0	0	0	0	0	0	0	0	0	0	0	3
4	Laundry	0	0	0	0	0	0	0	0	0	0	0	0	4
5	Heat and Other Utilities	0	0	0	0	0	0	0	0	0	0	0	0	5
6	Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	6
7	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	7
8	<b>TOTAL General Services</b>	<b>(866)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(866)</b>	<b>8</b>
	<b>B. Health Care and Programs</b>													
9	Medical Director	0	0	0	0	0	0	0	0	0	0	0	0	9
10	Nursing and Medical Records	0	0	0	0	0	0	0	0	0	0	0	0	10
10a	Therapy	0	0	0	0	0	0	0	0	0	0	0	0	10a
11	Activities	0	0	0	0	0	0	0	0	0	0	0	0	11
12	Social Services	0	0	0	0	0	0	0	0	0	0	0	0	12
13	Nurse Aide Training	0	0	0	0	0	0	0	0	0	0	0	0	13
14	Program Transportation	0	0	0	0	0	0	0	0	0	0	0	0	14
15	Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	15
16	<b>TOTAL Health Care and Programs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>
	<b>C. General Administration</b>													
17	Administrative	0	0	0	0	0	0	0	0	0	0	0	0	17
18	Directors Fees	0	0	0	0	0	0	0	0	0	0	0	0	18
19	Professional Services	(26,341)	0	0	0	0	0	0	0	0	0	0	(26,341)	19
20	Fees, Subscriptions & Promotions	(28,152)	0	0	0	0	0	0	0	0	0	0	(28,152)	20
21	Clerical & General Office Expenses	(85,271)	0	0	0	0	0	0	0	0	0	0	(85,271)	21
22	Employee Benefits & Payroll Taxes	0	0	0	0	0	0	0	0	0	0	0	0	22
23	Inservice Training & Education	0	0	0	0	0	0	0	0	0	0	0	0	23
24	Travel and Seminar	0	0	0	0	0	0	0	0	0	0	0	0	24
25	Other Admin. Staff Transportation	0	0	0	0	0	0	0	0	0	0	0	0	25
26	Insurance-Prop.Liab.Malpractice	0	0	0	0	0	0	0	0	0	0	0	0	26
27	Other (specify):*	(31)	0	0	0	0	0	0	0	0	0	0	(31)	27
28	<b>TOTAL General Administration</b>	<b>(139,795)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(139,795)</b>	<b>28</b>
29	<b>TOTAL Operating Expense (sum of lines 8,16 &amp; 28)</b>	<b>(140,661)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(140,661)</b>	<b>29</b>





Facility Name & ID Number Manorcare at Oak Lawn/Kostner# 0027557

Report Period Beginning:

06/01/03

Ending:

05/31/04

## VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Manor Care, Inc.	100	Health Care & Retirement Corporation of America (See H.O. Cost Report)				

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☐ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V		2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V	See	Home Office Allocation	\$ 530,689	HCR Manor Care, Inc.	100.00%	\$ 530,689	\$	1
2	V	Page							2
3	V	8							3
4	V								4
5	V								5
6	V	10a	Theapy Management	35,247	Heartland Management Services	100.00%	35,247		6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$ 565,936			\$ 565,936	\$ *	14

\* Total must agree with the amount recorded on line 34 of Schedule VI.

## STATE OF ILLINOIS

Page 7

Facility Name & ID Number      Manorcare at Oak Lawn/Kostner      #      0027557      Report Period Beginning:      06/01/03      Ending:      05/31/04

## VII. RELATED PARTIES (continued)

## C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	N/A								\$		1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees).  
FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME,  
ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number Manorcare at Oak Lawn/Kostner # 0027557 Report Period Beginning: 06/01/03 Ending: 05/31/04

## VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐

Name of Related Organization HCR Manor Care, Inc.  
 Street Address 333 North Summit St.  
 City / State / Zip Code Toledo, OH 43604-2617  
 Phone Number (419) 252-5500  
 Fax Number (419) 254-5495

B. Show the allocation of costs below. If necessary, please attach worksheets.

1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	<u>Dietary - Direct</u>	<u>Accumulated Cost</u>	<u>2,402,993,349</u>	<u>357 Nurs. Fac</u>	<u>\$</u>	<u>\$</u>		<u>0</u>	1
2	<u>Dietary - Pooled</u>	<u>Accumulated Cost</u>	<u>2,860,540,914</u>	<u>357 Nurs. Fac</u>	<u>940,169</u>	<u>509,589</u>	<u>8,646,985</u>	<u>2,842</u>	2
3	<u>Utilities - Direct</u>	<u>Accumulated Cost</u>	<u>2,402,993,349</u>	<u>357 Nurs. Fac</u>	<u>288,728</u>		<u>8,646,985</u>	<u>1,039</u>	3
4	<u>Utilities - Pooled</u>	<u>Accumulated Cost</u>	<u>2,860,540,914</u>	<u>357 Nurs. Fac</u>	<u>3,082,391</u>		<u>8,646,985</u>	<u>9,318</u>	4
5	<u>Nursing - Direct</u>	<u>Accumulated Cost</u>	<u>2,402,993,349</u>	<u>357 Nurs. Fac</u>	<u>11,758,547</u>	<u>7,451,541</u>	<u>8,646,985</u>	<u>42,312</u>	5
6	<u>Nursing - Pooled</u>	<u>Accumulated Cost</u>	<u>2,860,540,914</u>	<u>357 Nurs. Fac</u>	<u>6,213,378</u>	<u>3,630,889</u>	<u>8,646,985</u>	<u>18,782</u>	6
7	<u>General &amp; Admin - Direct</u>	<u>Accumulated Cost</u>	<u>2,402,993,349</u>	<u>357 Nurs. Fac</u>	<u>17,137,345</u>	<u>15,146,077</u>	<u>8,646,985</u>	<u>61,667</u>	7
8	<u>General &amp; Admin - Pooled</u>	<u>Accumulated Cost</u>	<u>2,860,540,914</u>	<u>357 Nurs. Fac</u>	<u>84,524,208</u>	<u>36,356,103</u>	<u>8,646,985</u>	<u>255,504</u>	8
9	<u>Employee Benefits - Direct</u>	<u>Accumulated Cost</u>	<u>2,402,993,349</u>	<u>357 Nurs. Fac</u>	<u>4,283,731</u>		<u>8,646,985</u>	<u>15,415</u>	9
10	<u>Employee Benefits - Pooled</u>	<u>Accumulated Cost</u>	<u>2,860,540,914</u>	<u>357 Nurs. Fac</u>	<u>17,698,741</u>		<u>8,646,985</u>	<u>53,501</u>	10
11	<u>Depreciation - Direct</u>	<u>Accumulated Cost</u>	<u>2,402,993,349</u>	<u>357 Nurs. Fac</u>	<u>0</u>		<u>8,646,985</u>	<u>0</u>	11
12	<u>Depreciation - Pooled</u>	<u>Accumulated Cost</u>	<u>2,860,540,914</u>	<u>357 Nurs. Fac</u>	<u>12,354,014</u>		<u>8,646,985</u>	<u>37,344</u>	12
13									13
14	<u>32 Interest</u>				<u>11,412,188</u>			<u>32,965</u>	14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	<b>TOTALS</b>				<b>\$ 169,693,440</b>	<b>\$ 63,094,199</b>		<b>\$ 530,689</b>	<b>25</b>

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3	4	5	6		7	8	9	10				
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense					
		YES	NO				Original	Balance								
	A. Directly Facility Related															
	Long-Term															
1	Conv. Sub. Debentures		X	Facility			\$	461,443	\$	461,443		7.1439	\$	32,965	1	
2															2	
3															3	
4															4	
5															5	
	Working Capital															
6															6	
7															7	
8	Interest Income Other													(506)	8	
9	TOTAL Facility Related							\$	461,443	\$	461,443			\$	32,459	9
	B. Non-Facility Related*															
10															10	
11															11	
12															12	
13															13	
14	TOTAL Non-Facility Related							\$		\$				\$		14
15	TOTALS (line 9+line14)							\$	461,443	\$	461,443			\$	32,459	15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ N/A Line #

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.  
(See instructions.)

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.  
(See instructions.)

Facility Name & ID Number **Manorcare at Oak Lawn/Kostner**# **0027557** Report Period Beginning: **06/01/03** Ending: **05/31/04****IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)****B. Real Estate Taxes**

<b>Important</b> , please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.			
1. Real Estate Tax accrual used on 2003 report.		\$ <b>396,902</b>	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$ <b>428,148</b>	2
3. Under or (over) accrual (line 2 minus line 1).		\$ <b>31,246</b>	3
4. Real Estate Tax accrual used for 2004 report. (Detail and explain your calculation of this accrual on the lines below.)		\$ <b>416,166</b>	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. <b>(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)</b>		\$ <b>20,830</b>	5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. <b>TOTAL REFUND \$ _____ For _____ Tax Year. (Attach a copy of the real estate tax appeal board's decision.)</b>		\$	6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$ <b>468,242</b>	7
Real Estate Tax History:			
Real Estate Tax Bill for Calendar Year:	1999 <b>419,671</b>	8	
	2000 <b>432,003</b>	9	
	2001 <b>393,539</b>	10	
	2002 <b>416,612</b>	11	
	2003 <b>438,226</b>	12	
<b>Line 2: \$428,148 = \$208,306 for 1st half of 2003 + \$219,842 for 2nd half of 2002</b>			
<b>Line 4: \$416,166 = \$229,920 for 2nd half of 2003 + \$186,246 for Jan-May 2004</b>			
<b>Line 5: \$20,830 is the amount paid to Ernst &amp; Young for their successful 2002 Real Estate appeal.</b>			
<b>The Cook County Assessor and Board of Review granted a reduction in the 2002 assessment.</b>			
		<b>FOR OHF USE ONLY</b>	
	13 FROM R. E. TAX STATEMENT FOR 2003 \$		13
	14 PLUS APPEAL COST FROM LINE 5 \$		14
	15 LESS REFUND FROM LINE 6 \$		15
	16 AMOUNT TO USE FOR RATE CALCULATION \$		16

**NOTES:**

1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
**This denial must be no more than four years old at the time the cost report is filed.**

**IMPORTANT NOTICE**

**TO:** Long Term Care Facilities with Real Estate Tax Rates    **RE:** 2003 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2003 real estate tax costs, as well as copies of your original real estate tax bills for calendar 2003.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2003 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

**Please send these items in with your completed 2004 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed.** If you have any questions, please call the Office of Health Finance at (217) 782-1630.

FACILITY NAME	Manorcare at Oak Lawn/Kostner	COUNTY	Cook
---------------	-------------------------------	--------	------

CONTACT PERSON REGARDING THIS REPORT Gary Geise

#### A. Summary of Real Estate Tax Cost

(A) (B) (C) (D)  
Tax

### B. Real Estate Tax Cost Allocations

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

## Page 10A

A. Square Feet: 38,678

B. General Construction Type:
 Exterior
 Masonry
 Frame
 Steel
 Number of Stories
 2

C. Does the Operating Entity?
 ☒ (a) Own the Facility
 ☐ (b) Rent from a Related Organization.
 ☐ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity?
 ☒ (a) Own the Equipment
 ☐ (b) Rent equipment from a Related Organization.
 ☐ (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized?

☐ YES
 ☒ NO

If so, please complete the following:

1. Total Amount Incurred:

2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization:

4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1	Facility		1977	\$ 257,674	1
2					2
3	TOTALS			\$ 257,674	3

Facility Name &amp; ID Number    Manorcare at Oak Lawn/Kostner

#    0027557

Report Period Beginning:

06/01/03

Ending:

05/31/04

**XI. OWNERSHIP COSTS (continued)****B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	157		1977	1977	\$ 2,247,698	\$ 62,436		\$ 62,436	\$	\$ 1,654,426	4
5											5
6											6
7											7
8											8
9	<b>Improvement Type**</b>										
10	<b>Current Year Depreciation</b>					180,871		180,871		1,629,109	9
11				1981	18,089						10
12				1986	2,797						11
13				1988	19,012						12
14				1989	14,714						13
15				1990	202,653						14
16				1991	69,401						15
17				1992	114,373						16
18				1993	63,254						17
19				1994	648,943						18
20				1995	220,796						19
21				1996	238,261						20
22				1997	230,127						21
23				1998	319,666						22
24				1999	57,192						23
25				2000	71,071						24
26	A/C UNITS (4)			2001	2,501						25
27	CONCRETE			2001	17,820						26
28	WINDOW TREATMENTS			2001	333						27
29	CURTAINS/DRAPERIES			2001	15,426						28
30	BUILD INTERIOR WALL & CABINETS			2001	16,202						29
31	FLOORING - CARPET/VINYL			2001	10,615						30
32	ELECTRICAL WORK			2001	1,863						31
33	WALLCOVERING, BORDERS, CORNER GUARDS, PAINT			2001	60,735						32
34	FRONT DOORS			2001	1,705						33
35	STEEL GATES FOR DUMSTERS			2002	6,355						34
36	WINDOW TREATMENTS			2002	4,782						35
37	Renovation - General Construction			2002	28,263						36

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total



**XI. OWNERSHIP COSTS (continued)**

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation		
37	Renovation - Wallcovering	2002	\$ 72,293	\$		\$	\$	\$		37
38	Renovation - HVAC & Electrical	2002	3,990							38
39	ROOFING ON WEST SECTION	2003	19,000							39
40	Sink, Tile, Wallcovering & Paint	2003	20,585							40
41	Light Fixtures	2003	2,572							41
42	Construction Department Cost & Interest	2003	11,359							42
43	Ceramic Floor Tile & Related Concrete Work	2003	19,427							43
44	Carpeting & Wallcovering	2003	9,264							44
45	Sheet Vinyl Flooring	2003	1,295							45
46	Carpeting	2003	738							46
47	Metal Doors	2003	5,739							47
48										48
49										49
50										50
51										51
52										52
53										53
54										54
55										55
56										56
57										57
58										58
59										59
60										60
61										61
62										62
63										63
64										64
65										65
66										66
67										67
68										68
69										69
70	TOTAL (lines 4 thru 69)		\$ 4,870,909	\$ 243,307		\$ 243,307	\$	\$ 3,283,535		70

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 1,671,320	\$ 82,740	\$ 82,740	\$		\$ 1,403,308	71
72	Current Year Purchases	104,105						72
73	Fully Depreciated Assets							73
74				37,344	37,344			74
75	TOTALS	\$ 1,775,425	\$ 82,740	\$ 120,084	\$ 37,344		\$ 1,403,308	75

D. Vehicle Depreciation (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76	RESIDENTS	1996 CHRYSLER VAN	1996	\$ 36,664	\$	\$	\$		\$ 36,664	76
77										77
78										78
79										79
80	TOTALS			\$ 36,664	\$	\$	\$		\$ 36,664	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 6,940,672	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 326,047	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 363,391	83 **
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ 37,344	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 4,723,507	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

## XII. RENTAL COSTS

### A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: \_\_\_\_\_

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? \_\_\_\_\_

If NO, see instructions.

☐ YES ☒ NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

\*\*

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized  
by the length of the lease \_\_\_\_\_.

9. Option to Buy: ☐ YES ☐ NO Terms: \_\_\_\_\_ \*

### B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental? \_\_\_\_\_

☐ YES ☐ NO

16. Rental Amount for movable equipment: \$ 50,708 Description: 02 Concentrators, Wheelchairs, Gerichairs, Elct. Beds, Etc.

(Attach a schedule detailing the breakdown of movable equipment)

### C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17	N/A		\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:

Beginning \_\_\_\_\_

Ending \_\_\_\_\_

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending Annual Rent

12. /2005 \$ \_\_\_\_\_

13. /2006 \$ \_\_\_\_\_

14. /2007 \$ \_\_\_\_\_

\* If there is an option to buy the building, please provide complete details on attached schedule.

\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

<b>1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD?</b>  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.	<b>2. CLASSROOM PORTION:</b>  IN-HOUSE PROGRAM <input type="checkbox"/>  IN OTHER FACILITY <input type="checkbox"/>  COMMUNITY COLLEGE <input type="checkbox"/>  HOURS PER AIDE _____	<b>3. CLINICAL PORTION:</b>  IN-HOUSE PROGRAM <input type="checkbox"/>  IN OTHER FACILITY <input type="checkbox"/>  HOURS PER AIDE _____
---	---	--

B. EXPENSES

ALLOCATION OF COSTS (d)

		1		2		3	4
		Facility					
		Drop-outs	Completed	Contract	Total		
1	Community College Tuition	\$	\$	\$	\$		
2	Books and Supplies						
3	Classroom Wages (a)						
4	Clinical Wages (b)						
5	In-House Trainer Wages (c)						
6	Transportation						
7	Contractual Payments						
8	Nurse Aide Competency Tests						
9	TOTALS	\$	\$	\$	\$		
10	SUM OF line 9, col. 1 and 2 (e)	\$					

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities.

\$

D. NUMBER OF AIDES TRAINED

<b>COMPLETED</b>	
1. From this facility	
2. From other facilities (f)	
<b>DROP-OUTS</b>	
1. From this facility	
2. From other facilities (f)	
<b>TOTAL TRAINED</b>	

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.  
 (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.  
 (c) For in-house training programs only. Do not include fringe benefits.  
 (d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

- (e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.  
 (f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2	3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or) Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
					1	Licensed Occupational Therapist	10a	7747 hrs	\$ 219,544	
2	Licensed Speech and Language Development Therapist	10a	1999 hrs	51,213	107	3,590	270	2,106	55,073	2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist	10a	4674 hrs	134,181	488	16,399	4,409	5,162	154,989	4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy	39, 2	# of prescrpts				626,449		626,449	9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program									12
13	Other (specify): Lab & X-ray	43, 3				94,053			94,053	13
14	TOTAL			\$ 404,938	2,346	\$ 172,866	\$ 633,687	16,766	\$ 1,211,491	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

		1 Operating	2 After Consolidation*	
	<b>A. Current Assets</b>			
1	Cash on Hand and in Banks	\$ 59,337	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance 353,321 )	2,522,045		3
4	Supply Inventory (priced at )	18,508		4
5	Short-Term Investments			5
6	Prepaid Insurance			6
7	Other Prepaid Expenses	7,831		7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	<b>TOTAL Current Assets (sum of lines 1 thru 9)</b>	\$ 2,607,721	\$	10
	<b>B. Long-Term Assets</b>			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	257,674		13
14	Buildings, at Historical Cost	4,870,909		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	1,812,089		16
17	Accumulated Depreciation (book methods)	(4,723,507)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify): Construction in Progress	349		23
24	<b>TOTAL Long-Term Assets (sum of lines 11 thru 23)</b>	\$ 2,217,514	\$	24
25	<b>TOTAL ASSETS (sum of lines 10 and 24)</b>	\$ 4,825,235	\$	25

		1 Operating	2 After Consolidation*	
	<b>C. Current Liabilities</b>			
26	Accounts Payable	\$ 151,501	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	469,393		30
31	Accrued Taxes Payable (excluding real estate taxes)			31
32	Accrued Real Estate Taxes(Sch.IX-B)	416,166		32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	<b>Other Current Liabilities(specify):</b>			
36	Accrued Payables	142,587		36
37				37
38	<b>TOTAL Current Liabilities (sum of lines 26 thru 37)</b>	\$ 1,179,647	\$	38
	<b>D. Long-Term Liabilities</b>			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation	25,246		42
	<b>Other Long-Term Liabilities(specify):</b>			
43				43
44				44
45	<b>TOTAL Long-Term Liabilities (sum of lines 39 thru 44)</b>	\$ 25,246	\$	45
46	<b>TOTAL LIABILITIES (sum of lines 38 and 45)</b>	\$ 1,204,893	\$	46
47	<b>TOTAL EQUITY(page 18, line 24)</b>	\$ 3,620,342	\$	47
48	<b>TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)</b>	\$ 4,825,235	\$	48

\*(See instructions.)

**XVI. STATEMENT OF CHANGES IN EQUITY**

		<b>1</b> <b>Total</b>	
<b>1</b>	<b>Balance at Beginning of Year, as Previously Reported</b>	\$ <b>2,906,017</b>	<b>1</b>
<b>2</b>	Restatements (describe):		<b>2</b>
<b>3</b>			<b>3</b>
<b>4</b>			<b>4</b>
<b>5</b>			<b>5</b>
<b>6</b>	<b>Balance at Beginning of Year, as Restated (sum of lines 1-5)</b>	\$ <b>2,906,017</b>	<b>6</b>
	<b>A. Additions (deductions):</b>		
<b>7</b>	NET Income (Loss) (from page 19, line 43)	<b>3,426,364</b>	<b>7</b>
<b>8</b>	Aquisitions of Pooled Companies		<b>8</b>
<b>9</b>	Proceeds from Sale of Stock		<b>9</b>
<b>10</b>	Stock Options Exercised		<b>10</b>
<b>11</b>	Contributions and Grants		<b>11</b>
<b>12</b>	Expenditures for Specific Purposes		<b>12</b>
<b>13</b>	Dividends Paid or Other Distributions to Owners	( )	<b>13</b>
<b>14</b>	Donated Property, Plant, and Equipment		<b>14</b>
<b>15</b>	Other (describe)		<b>15</b>
<b>16</b>	Other (describe)		<b>16</b>
<b>17</b>	<b>TOTAL Additions (deductions) (sum of lines 7-16)</b>	\$ <b>3,426,364</b>	<b>17</b>
	<b>B. Transfers (Itemize):</b>		
<b>18</b>	<b>Change in Interdivision</b>	<b>(2,712,039)</b>	<b>18</b>
<b>19</b>			<b>19</b>
<b>20</b>			<b>20</b>
<b>21</b>			<b>21</b>
<b>22</b>			<b>22</b>
<b>23</b>	<b>TOTAL Transfers (sum of lines 18-22)</b>	\$ <b>(2,712,039)</b>	<b>23</b>
<b>24</b>	<b>BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)</b>	\$ <b>3,620,342</b>	<b>24 *</b>

\* This must agree with page 17, line 47.

**VII. INCOME STATEMENT** (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.  
**Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.**

	Revenue	Amount	
	<b>A. Inpatient Care</b>		
1	Gross Revenue -- All Levels of Care	\$ 8,545,759	1
2	Discounts and Allowances for all Levels	(1,432,082)	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 7,113,677	3
	<b>B. Ancillary Revenue</b>		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	4,649,231	6
7	Oxygen	63,054	7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$ 4,712,285	8
	<b>C. Other Operating Revenue</b>		
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop	1,633	12
13	Barber and Beauty Care	5,927	13
14	Non-Patient Meals	866	14
15	Telephone, Television and Radio	4,161	15
16	Rental of Facility Space		16
17	Sale of Drugs	624,332	17
18	Sale of Supplies to Non-Patients		18
19	Laboratory	41,036	19
20	Radiology and X-Ray	27,930	20
21	Other Medical Services	137	21
22	Laundry	5,070	22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$ 711,092	23
	<b>D. Non-Operating Revenue</b>		
24	Contributions		24
25	Interest and Other Investment Income***		25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$	26
	<b>E. Other Revenue (specify):****</b>		
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28	Misc. Income & Purchase Discount	1,740	28
28a	Late Charges	2,308	28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$ 4,048	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 12,541,102	30

	Expenses	Amount	
	<b>A. Operating Expenses</b>		
31	General Services	1,000,406	31
32	Health Care	4,065,786	32
33	General Administration	2,211,848	33
	<b>B. Capital Expense</b>		
34	Ownership	844,623	34
	<b>C. Ancillary Expense</b>		
35	Special Cost Centers	905,882	35
36	Provider Participation Fee	86,193	36
	<b>D. Other Expenses (specify):</b>		
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 9,114,738	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	3,426,364	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ 3,426,364	43

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? \_\_\_\_\_ If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.



Facility Name & ID Number Manorcare at Oak Lawn/Kostner# 0027557Report Period Beginning: 06/01/03Ending: 05/31/04

## XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	2,155	2,366	\$ 81,893	\$ 34.61	1
2	Assistant Director of Nursing	4,936	5,419	148,262	27.36	2
3	Registered Nurses	20,221	22,202	548,879	24.72	3
4	Licensed Practical Nurses	42,875	47,077	868,052	18.44	4
5	Nurse Aides & Orderlies	97,193	106,717	961,011	9.01	5
6	Nurse Aide Trainees					6
7	Licensed Therapist	14,454	15,833	443,566	28.02	7
8	Rehab/Therapy Aides	18,795	20,588	341,098	16.57	8
9	Activity Director	7,538	8,287	80,342	9.69	9
10	Activity Assistants					10
11	Social Service Workers	3,396	3,745	54,907	14.66	11
12	Dietician					12
13	Food Service Supervisor					13
14	Head Cook					14
15	Cook Helpers/Assistants	23,146	25,697	275,914	10.74	15
16	Dishwashers					16
17	Maintenance Workers	3,825	4,198	64,645	15.40	17
18	Housekeepers	16,742	18,332	159,349	8.69	18
19	Laundry	5,984	6,571	47,511	7.23	19
20	Administrator	2,080	2,080	129,125	62.08	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	15,863	18,445	304,344	16.50	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records	3,720	4,085	45,909	11.24	31
32	Other Health Care(specify)					32
33	Other(specify) <u>Hospitality</u>					33
34	TOTAL (lines 1 - 33)	282,923	311,642	\$ 4,554,807 *	\$ 14.62	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

## B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant		\$		35
36	Medical Director	Monthly	24,000	9, 3	36
37	Medical Records Consultant		7,203	10, 3	37
38	Nurse Consultant				38
39	Pharmacist Consultant	Monthly	5,652	10, 3	39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant				44
45	Social Service Consultant				45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)		\$ 36,855		49

## C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	172	\$ 8,350	10, 3	50
51	Licensed Practical Nurses	450	17,338	10, 3	51
52	Nurse Aides				52
53	TOTAL (lines 50 - 52)	622	\$ 25,688		53

## **XIX. SUPPORT SCHEDULES**

A. Administrative Salaries				Ownership		D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions	
Name	Function	%	Amount	Description		Amount	Description		Amount	
Vicki Tomer	Administrator	0	\$ 129,125	Workers' Compensation Insurance		\$ 40,520	IDPH License Fee		\$ 5,569	
				Unemployment Compensation Insurance		54,042	Advertising: Employee Recruitment		26,202	
				FICA Taxes		335,917	Health Care Worker Background Check (Indicate # of checks performed 272 )		4,866	
				Employee Health Insurance		272,782	Dues & Subscriptions		1,024	
				Employee Meals			Association Dues		6,540	
				Illinois Municipal Retirement Fund (IMRF)*			Advertising		17,614	
				Employee Appreiation		9,029	Public Relations		8,522	
				401K		35,363				
				Other Employee Benefits		2,614	Less Non-allowable Association Dues		(2,016)	
				Tuition Program		4,383	Less: Public Relations Expense		(8,522)	
				SMSP Match		2,780	Non-allowable advertising		(17,614)	
				Employee Uniforms & Vaccines		7,515	Yellow page advertising		(	
				Home Office Allocation		68,916				
				TOTAL (agree to Schedule V, line 22, col.8)		\$ 833,861	TOTAL (agree to Sch. V, line 20, col. 8)		\$ 42,185	
TOTAL (agree to Schedule V, line 17, col. 1) (List each licensed administrator separately.)				\$ 129,125	E. Schedule of Non-Cash Compensation Paid to Owners or Employees					
B. Administrative - Other					G. Schedule of Travel and Seminar**					
Description				Amount	Description		Line #	Amount	Description	Amount
Management Fees				\$ 530,689					Out-of-State Travel	\$
									In-State Travel	4,320
TOTAL (agree to Schedule V, line 17, col. 3)				\$ 530,689					Includes travel expense to the Home	
(Attach a copy of any management service agreement)									Office in Toledo, OH for regional meetings	
C. Professional Services										
Vendor/Payee				Type	Amount				Seminar Expense	
Foote, Meyers, Mielke, Flowers & So				Legal Fees	\$ 23,627					
Querrey & Harmor LTD				Legal Fees	1,531					
Cooper Walinske & Cramer				Legal Fees	498					
Van Ostrand & Elvidge Kelley				Legal Fees	685					
Physicians Credit Bureau				Collections of AR Balances	111					
The Weisman Group				HR / Union Consultant	1,328					
Corporate Intelligence Consultants				Theft Investigations	2,639					
Legal fees were adjusted off on Schedule VI, Page 5, Line 22.										
Therefore, no legal invoices are attached.										
TOTAL (agree to Schedule V, line 19, column 3)						TOTAL		\$	Entertainment Expense	(
(If total legal fees exceed \$2500 attach copy of invoices.)				\$ 30,419					(agree to Sch. V, line 24, col. 8)	
									TOTAL	\$ 4,320

\* Attach copy of IMRF notifications

**\*\*See instructions.**

**XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS** (which have been included in Sch. V, line 6, col. 3).  
(See instructions.)

[illegible]

**XX. GENERAL INFORMATION:**

- (1) Are nursing employees (RN,LPN,NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? Yes  
If YES, give association name and amount. IHCA \$6540
- (3) Did the nursing home make political contributions or payments to a political action organization? Yes If YES, have these costs been properly adjusted out of the cost report? Yes \$2016
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? \_\_\_\_\_
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes  
What was the average life used for new equipment added during this period? 5-10
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 60,531 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No  
If YES, give effective date of lease. \_\_\_\_\_
- (9) Are you presently operating under a sublease agreement? \_\_\_\_\_ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES \_\_\_\_\_ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.  
\_\_\_\_\_
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 86,193  
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? No If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ N/A Has any meal income been offset against related costs? Yes Indicate the amount. \$ 866
- (16) Travel and Transportation  
a. Are there costs included for out-of-state travel? No  
If YES, attach a complete explanation.  
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ \_\_\_\_\_  
c. What percent of all travel expense relates to transportation of nurses and patients? N/A  
d. Have vehicle usage logs been maintained? N/A  
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? N/A  
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A  
**g. Does the facility transport residents to and from day training? No**  
**Indicate the amount of income earned from providing such transportation during this reporting period.** \$ \_\_\_\_\_
- (17) Has an audit been performed by an independent certified public accounting firm? No  
Firm Name: \_\_\_\_\_ The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? \_\_\_\_\_ If no, please explain. \_\_\_\_\_
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? No  
Attach invoices and a summary of services for all architect and appraisal fees.